

Sample Constitution for UMBC Student Organizations

Preamble

The UMBC Sample Organization shall be subject to the jurisdiction of the University of Maryland Baltimore County's Office of Graduate Student Life and the Graduate Student Association, as well as to the President of the University and his/her designees.

Article I -- Name

The name of the organization shall be *The UMBC Sample Organization*.

Article II -- Purpose

The UMBC Sample Organization has been established for the expressed purpose of _____.

Article III -- Qualifications for Membership

Section A: Membership is open to any enrolled university student who:

1. _____
2. _____

Section B: Membership in *The UMBC Sample Organization* may not be denied because of race, color, age, sex, sexual orientation, physical or mental disability, disabled veteran or veteran, national origin, or religion. **(Section B is require for all UMBC recognized student organizations.)**

Article IV -- Officers and Elections

Section A: The officers of *The UMBC Sample Organization* shall consist of a _____ . These officers comprise the Executive Committee.

Section B: The duties of the officers shall be as follows:

1. _____
2. _____
3. _____

Section C: The term of office shall be from _____ to _____.

Section D: Election of officers shall be held on _____. At least _____ notice shall be given before the election meeting. Nomination shall be initiated from the floor and elections done by a ballot. The person receiving a majority vote will be elected.

Section E: Any officer may be removed from membership in *The UMBC Sample Organization* by a two-thirds vote of the Executive Committee. Any officer removed may appeal to the general membership. Said officer shall be considered reinstated with two-thirds approval of the members of *The UMBC Sample Organization*.

Section F: Any vacancy which may occur in an office shall be filled by an appointment by the remaining members of the Executive Committee pending ratification at the next group meeting.

Article V -- Meetings

Section A: The times for regularly scheduled meetings shall be _____.

Section B: At least _____ days notice shall be given for each regular business meeting of the organization.

Section C: Special or emergency meetings may be called with less than _____ days notice by the Executive Committee.

Section D: The meetings shall include a quorum, order of business and disposition of minutes.

Article VI - Amendment Procedures and Requirements

Section A: Robert's Rules of Order (Revised Edition) shall be followed by the organization in all cases involving parliamentary procedure when it does not conflict with the constitution.

Section B: The rules may be suspended by a two-thirds vote of present membership.