**Event and Conference Services Student Org. Resource Price Guide**

**2015 Calendar Year**

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| **EQUIPMENT** | **STUDENT ORG PRICE** |
| Room Use (excludes Gameroom and Skylight)  | FREE |
| Gameroom Use(To recuperate lost business cost)  | $50 per hour |
| Skylight Use | $25 total  |
| Chairs | $2.50 for every 10 or $20 for every 100 |
| Tables (rectangular, round, cocktail)  | $2 each  |
| LCD Projector (includes those already installed in the space)  | $10 per hour (over 3 hours is a $60 flat rate)  |
| Laptop (free if LCD projector is reserved)  | $20 |
| Podium (Unpowered. If sound is needed, include Basic Sound)  | $10 |
| Basic Sound (2 inputs: inputs can be either a microphone or a music player)  | $25 |
| Wireless Microphone | $10  |
| Reset Fee(applied if room is changed from default setup)  | $40 |
| Reset Fee - Skylight(Largest and most difficult room to reset)  | $100 (plus $25 usage fee)  |
| Technician Fee  | $20 per hour (required to arrive 30 minutes prior and stay 30 minutes after event) |
| Extended Building Hours in Commons/UC (Anything past regular hours)  | $160 per hour |
| Easel(Tripod or Dry Erase)  | $10 |
| Pipe and Drape  | $10 per section |
| Choral Risers | $10 per section  |
| Additional sound and lighting needs  | Contact Jackie Aliotta at jaliotta@umbc.edu |

**\*These prices only reflect costs for events in the Commons and 3rd Floor University Center spaces**

**\*\*It is highly encouraged that you speak to a member of Event and Conference Services about your event needs so that we can help create an accurate quote for your organization**