

## Event and Conference Services Student Org. Resource Price Guide

### 2015 Calendar Year

<b>EQUIPMENT</b>	<b>STUDENT ORG PRICE</b>
Room Use (excludes Gameroom and Skylight)	FREE
Gameroom Use (To recuperate lost business cost)	\$50 per hour
Skylight Use	\$25 total
Chairs	\$2.50 for every 10 or \$20 for every 100
Tables (rectangular, round, cocktail)	\$2 each
LCD Projector (includes those already installed in the space)	\$10 per hour (over 3 hours is a \$60 flat rate)
Laptop (free if LCD projector is reserved)	\$20
Podium (Unpowered. If sound is needed, include Basic Sound)	\$10
Basic Sound (2 inputs: inputs can be either a microphone or a music player)	\$25
Wireless Microphone	\$10
Reset Fee (applied if room is changed from default setup)	\$40
Reset Fee - Skylight (Largest and most difficult room to reset)	\$100 (plus \$25 usage fee)
Technician Fee	\$20 per hour (required to arrive 30 minutes prior and stay 30 minutes after event)
Extended Building Hours in Commons/UC (Anything past regular hours)	\$160 per hour
Easel (Tripod or Dry Erase)	\$10
Pipe and Drape	\$10 per section
Choral Risers	\$10 per section
Additional sound and lighting needs	Contact Jackie Aliotta at <a href="mailto:jaliotta@umbc.edu">jaliotta@umbc.edu</a>

**\*These prices only reflect costs for events in the Commons and 3<sup>rd</sup> Floor University Center spaces**

**\*\*It is highly encouraged that you speak to a member of Event and Conference Services about your event needs so that we can help create an accurate quote for your organization**