GRC Committee
Meeting Agenda
October 25, 2017
10:00A.M.-11:00A.M.

GRC Chair: Scott Riley II
Members: Morgan B., Eleanor B., Ging S., Dawn G., Hope, Ethan H., Alex R., Eyal K.

Attendance: Dawn Ethan absent excused

I.   Call to order/Roll Call: Ging, Eleanor, Scott, Eyal, Dawn

Ging, Eleanor, Scott, Eyal, Hope, Morgan, Alex

II.   Old Business: Task lists from previous week.
    A. Google Survey for students:Morgan

Promote it again (only 7 responses so far, statistical relevance...). Results so far: prefer outside speakers, won't attend breakfast, swag not important (pens, shirts, bottles, technology). Incorporate into next bi-weekly, post on FB, promote in senate. Boost posts on myUMBC/FB (ask e-council for boost). Invite to FB event. Snapchat filter? Put advertising content on Drive. Add undergraduate option.
10 dollars for FB boost approved.

    B. Alumni list: *Eleanor*

Next week.

    C. Guide book app started: *Alex*

Next week. More photos, update links, contact info

    D. Abstract Workshop: *Eyal + Scott*

6 pizzas approved. Consider boost/push back. Promote.

    E. Itinerary completed: Anyone

Previously approved. Set panels vs not set (flexibility, avoid making changes to published material). Add survey option for people to say whether they want to go to a panel but can't make the assigned time

    F.   Minutes on website along with website functionality: *Scott*

Add call for abstracts, events and itinerary tab. Add e-mail.
E-mail protocol: label e-mails for each person (PR, alumni, abstracts, IT, historian), check once a week until closer to conference.

    G. iNet advertising for GRC *Ging and Dawn*

Awaiting response. Ging follow-up.

    H. Separate form for 3MT *Scott:*

Awaiting response.

    I.   Promise Collab on Conference skills Workshops (think of faculty presenter) *Scott*

Awaiting response. Scott follow-up. Exec-council sent a list.

    J.   Save-the-Date Google Calendar

Create a google event and include

    K. Workplan

Fill out.

III.   New Business
    A. Task List for Next Week
        1.   Report on alumni-list *Eleanor*
        2.   Upload ad content *Ging*
        3.   Get iNet response *Ging*
        4.   Discuss giveaway/swag *Everyone*
        5.   Design for committee shirts (logo+ask me) *Everyone*
        6.   Guidebook *Alex*
        7.   Abstract Review Process *Morgan*
        8.   Facebook advertising *Hope*
        9.   Website, 3MT *Scott*
        10. Faculty list *Everyone*
        11. Faculty Panel Reviewers *Everyone*

              12. Post-GRC survey (how did they find out) *Everyone*

       B. Put advertising content on Drive

       C. Request faculty to allow student to miss class

IV.   Adjournment