



GRC Committee
Meeting Agenda
November 15th, 2017
10:00A.M.-11:00A.M.

GRC Chair: Scott Riley II

Members: Morgan B., Eleanor B., Ging S., Dawn G., Hope A., Ethan H., Alex R., Eyal K.

Attendance: Morgan, Eleanor, Hope, Ethan, Eyal

I. Call to order/Roll Call:

A. Flyer Set up: *Everyone*

Take flyers this week! Please distribute them in your department as you know it better than I do. The rest of the flyers will go out tomorrow.

B. iNet *Ging*

No iNet response as of yet

C. Order T-shirts: Price Quote *Morgan*

1. Charcoal long sleeve: $\$27.99 \times 8 = \223.92 (free 2-week shipping)

2. Charcoal short sleeve: $\$24.09 \times 8 = \192.72 (free 2-week shipping)

D. Guidebook update *Alex*

E. Grant money as prize for presenting (poster and panel): *Scott*

1. *Tell students it's an extension of the limit (Not cash in hand)*

a) *Eleanor - just guarantee the student a grant when they need it*

2. *All rules to normal grants still apply (keep receipts)*

3. *Is their incentive with no tenure limit? They can use it whenever they want*

4. *Will need a review process? Faculty choosing might be better (better response from grad student)*

5. *Online form/app vote for quick tally by reviewers*

6. *Graduating students? Academic honor, give next person; to pay for regalia; reimburse past conference (complicated), keep receipts?*

7. *Follow-up on use of money - transfer to Peter, but with a GRC tag*

8. *Ask Grants committee*

9. *Make award slightly larger than regular grant*

F. Website changes: Three minutes thesis/ Committee Page *Scott*

1. *Hair in Scott's picture #ScottHasHair*

2. *Program names*

G. Reserve Scott Morgan rooms Feb 15th?: *Hope*

1. *Confirmed, working on menu today.*

1. Dawn has requested a parking pass for Scott Morgan for the 1st Workshop

2. Dawn has confirmed budget of \$500.00 for food for the 1st Workshop with Dr. Rutledge
Working on menu today.

H. Faculty lists: *Everyone*

1. *Revisit next week*

I. Reschedule Abstract Workshop January?: *Ging, Scott*

1. *Thursday, January 11th - should reschedule earlier*

2. *Jan 4th, 8th, 9th depending on Ging and Scott's schedule?*

J. Send faculty email about going to classes: *Ethan*

Sent out email from Ethan to GPD's/GPC's from Ethan Hain. Dr. Rutledge and Dr. Halverson both mentioned they were pleased to see this email go out.

Ethan has email for outside speaker for breakfast/lunch (interest in facilitating); energy preferred.
Ethan to put feelers out.

K. Contact faculty about going to their classes *Everyone*

1. *Ging getting list of grad classes for mass email*

L. Contact JHU about their GRC: *Scott*

1. *Pending*

M. Faculty involvement/ Support: *Everyone*

1. *Pending (Dawn in GPC meeting)*

2. *Dr. Halverson open to go to faculty senate to speak*

GPD/GPC meeting minutes last year?: *Dawn*

Pending.

N. Woman who has free stuff.

4. Dawn has not contacted woman with free stuff yet -- on my list
Who is she?

O. Alumni email: change panels language, add possibility of introducing panels, it is basic, change dates and contact info, add pump-up sentence.

1. *Already sent, awaiting response (early december)*

2. *Incentives? More personalized email to ex-participants (Dawn has list)*

II. New Business Alumni Awards for Eleanor.

Ging emailed GSA Grant award winners requesting their participation in GRC

Ging working to get a full list of Graduate classes this fall so I can send out a mass email requesting class visits. I thought it would be good to centralize this process and then assign visits to the committee as we receive them (but please continue to ask within your own department if you can speak)

6. Spoke with Mona in the Grad School about a report that would list all graduate classes with professors name, email, time of class and location. Mona will be back in touch

3. Requested GPD meeting minutes, pending response

7. Spoke with Dr. Halverson concerning advertising on the marquee and he said to "tickler" item until January due to updates in the intake process for marquee

Clarification needed.

8. Spoke with Dr. Halverson concerning members of the GRC Committee attending a Faculty Senate Meeting. Dr. Halverson thought this was a great idea and said we could contact the President of the Faculty Senate. I have emailed Roy Prouty for the contact information for this person and will be back in touch

9. Dr. Halverson will look into 3MT videos to send to GPD's

10. Spoke with Dr. Halverson about GPD's "marketing" the GRC in their departments meeting and he said that was fine. **Scott, please request at the GPD meeting you are attending in December**

11. To use the Graduate School's website to market the GRC, please contact Dan Neeley
 - Need to formally invite Grad School folks, auto print name tags (who specifically? Leadership team).
12. Committee members have all responded to compensation email
13. Waiting for the E-Council meeting (Monday, November 20th) to discuss the transfer of funds for the two committee members who requested an additional \$200.00 in travel funds for the compensation

III. Task List for Next Week

GRC even created on FB, will begin working on Registration form (see drive copy) - Ging
Afternoon reception discussion
Changes to registration form made

IV. Adjournment