GRC Committee
Meeting Agenda
December 20th, 2017
10:00A.M.-11:00A.M.

GRC Chair: Scott Riley II
Members: Morgan B., Eleanor B., Ging S., Dawn G., Hope A., Ethan H., Alex R., Eyal K.

Attendance: Morgan, Ging, Hope, Ethan, Scott, Eleanor

I. Call to order/Roll Call:
   A. Swag Cont.: *Everyone*
      1. *$1200 for swag*
      2. *Notebooks & Light bulbs (links in 12/05 minutes)*
         a) *~$420 for notebooks (quantity: 150)*
            (1) *+ $$ set up fees*
         b) *~$275 for light bulbs (quantity: 250) [scott wanted 7500 light bulbs]*
         c) *Pens, maybe - will consider after analyzing budget.*
            (1) *$100 on pens - leaves us with wiggle room.*
      3. *$ come from Swag or Raffle Prizes budget?*
         a) *Decision: Take money from Swag budget line. We then created an additional budget line (i.e., 3MT prizes).*
            (1) *For next year, add three categories of raffle/prizes (i.e., General Raffle, 3MT Prizes, and General Swag).*
      4. *$1000 in Swag; $200 in Raffle*
         a) *$900 in General Swag; $365 in 2nd Tier General Swag.*
         b) *$30 per raffle prize = ~10 prizes*
   B. *Doodle poll for next semester meeting time - mid Jan*
      1. *We need to just figure this out. Thanks HOPE!*
   C. Scott Morgan workshops: *Scott*
      1. Schedule needs to be sent out to get students in time slots between 8:30-400
         a) *Take list of students who attended, email them (Hope) so they can pick their 3 time preferences. Then schedule from there.*
      2. January 27th workshop- Meeting with Yara *10-12pm hosted by PROMISE*
         a) Logistics: January 27st 10-12AM food provided (brunch) location Sherman 003.
         b) Yara will handle communication with Scott Morgan. *Confirmed.*
         c) We will help advertise with e-mail etc.

             (1) *Opportunity for those who missed first workshop, but want to participate in 3MT. However, there is more content beyond 3MT so all can/should attend.*

D. Career Services: *Scott*
1. They are *super* on board for an information table. They was details about time and location (we need to discuss).
2. Also need help advertising Career paths for grads (Apr 4th)
    a) *Career Paths for Grads - Scott has the details. We will help them advertise @ GRC.*
3. Info provided -resume info, how CC works, events coming up.
    a) *Impromptu info booth - all the information/help/resources*
4. Could lead to resume workshop

E. Sticker adventure (how to get people to visit multiple parts of the GRC)
1. Have sheet with stickers when people fill them our they get a raffle prize? *- Scott was clearly inspired by Dora the Explorer.*
2. *Passport - collect stamps for each session (morning, afternoon, lunch, etc.) - the more stamps collected the more raffle tickets. If they collect all stamps, then bonus.*
    a) *Incentivizes attending multiple sessions.*
3. *Counterpoint - does not contribute to GRC being intellectual conference.*
4. ==*TO DO: Think about alternative activities/ideas/etc. To get people to attend sessions and way to raffle prizes.*==

F. Abstracts

G. Additional Items
1. *IRB is interested in hosting booth @ GRC. - Eleanor*
2. *Where to put the booths*
    a) *Put Alan Alda Center workshop in the ballroom (Communication Training)*
        (1) *We can assign the time.*
        (2) *$4500 paid by grad school (90 minutes intro on communicating research to general public & legislatures)*
        (3) *Should extend the time we have the space for. But grad school should be responsible for cost of room for additional time in space + audio/visual + labor + food.*
        (4) **Official Committee Position:** *Instead of hosting the Alda session during concurrent sessions (and thus taking audience attention away from graduate student presenters), the committee proposes to hold a final session (e.g., 3:30-5pm) for the Alda Communication Training in the Ballroom.*
3. *Need an RSVP Date for last 3MT workshop.*
    a) *Mock schedule for Scott Morgan (send 1st week of Jan, RSVP date = Jan 26). Then @ the 27th workshop, we will give attendees availability of time slots for the next workshop.*

4.