GRC Chair: Scott Riley II
Members: Morgan B., Eleanor B., Ging S., Dawn G., Hope, Ethan H., Alex R., Eyal K.

Attendance: Dawn Ethan absent excused

I. Call to order/Roll Call: Ging, Eleanor, Scott, Eyal, Dawn

Ging, Eleanor, Scott, Eyal, Hope, Morgan, Alex

II. Old Business: Task lists from previous week.
    A. Google Survey for students: Morgan

Promote it again (only 7 responses so far, statistical relevance...). Results so far: prefer outside speakers, won’t attend breakfast, swag not important (pens, shirts, bottles, technology). Incorporate into next bi-weekly, post on FB, promote in senate. Boost posts on myUMBC/FB (ask e-council for boost). Invite to FB event. Snapchat filter? Put advertising content on Drive. Add undergraduate option. 10 dollars for FB boost approved.

    B. Alumni list: Eleanor

Next week.

    C. Guide book app started: Alex

Next week. More photos, update links, contact info

    D. Abstract Workshop: Eyal + Scott

6 pizzas approved. Consider boost/push back. Promote.

    E. Itinerary completed: Anyone
Previously approved. Set panels vs not set (flexibility, avoid making changes to published material). Add survey option for people to say whether they want to go to a panel but can't make the assigned time

F. Minutes on website along with website functionality: Scott

Add call for abstracts, events and itinerary tab. Add e-mail. E-mail protocol: label e-mails for each person (PR, alumni, abstracts, IT, historian), check once a week until closer to conference.

G. iNet advertising for GRC Ging and Dawn

Awaiting response. Ging follow-up.

H. Separate form for 3MT Scott:

Awaiting response.

I. Promise Collab on Conference skills Workshops (think of faculty presenter) Scott

Awaiting response. Scott follow-up. Exec-council sent a list.

J. Save-the-Date Google Calendar

Create a google event and include

K. Workplan

Fill out.

III. New Business

A. Task List for Next Week

1. Report on alumni-list Eleanor
2. Upload ad content Ging
3. Get iNet response Ging
4. Discuss giveaway/swag Everyone
5. Design for committee shirts (logo+ask me) Everyone
6. Guidebook Alex
7. Abstract Review Process Morgan
8. Facebook advertising Hope
9. Website, 3MT Scott
10. Faculty list Everyone
11. Faculty Panel Reviewers Everyone
12. Post-GRC survey (how did they find out) *Everyone*

B. Put advertising content on Drive
C. Request faculty to allow student to miss class

IV. Adjournment