GRC Committee
Meeting Agenda
November 1st, 2017
10:00A.M.-11:00A.M.

GRC Chair: Scott Riley II
Members: Morgan B., Eleanor B., Ging S., Dawn G., Hope, Ethan H., Alex R., Eyal K.

Attendance: Ethan excused

I. Call to order/Roll Call:

II. Old Business: Task lists from previous week.
   A. Committee Compensation: Scott

   Reasonable (6$ an hour). Tell Dawn how payment is preferred by email.

   B. Report on alumni-list Eleanor

   Shortlist in the next 2-3 weeks. Don’t reach out before December. Reach out in December.

   C. Upload ad content Ging

   Done.

   D. Get iNet response Ging+Dawn

   Suspended until further notice, they’re reviewing request process. Weekly updates. If no response in 3 weeks, drop.

   E. Discuss giveaway/swag Everyone

   On hold for 1 week. Could Senators please do the survey? Email Roy to put on Senate Meeting drive. Finalized date for purchasing by mid-Jan, not wait until close to GRC order. Hace everything by spring semester. Send e-mail to senator list. Ask grantees to vote? Make part of grant applications?

   F. Design for committee shirts (logo+ask me) Everyone
More for spring semester. Business casual for committee report photo. Shirts ordered to be used for whole spring semester. Choose shirt color based on current wardrobe flexibility. Hashtag on shirt designs. #GRC40 #InterdisciplinaryInnovations. Vote next week.

G. Guidebook Alex

Tentative schedule added. Reduce description? People will look at it. Alex to update description and present next week. Choose hashtags. Link to other posters through schedule tab. Try sample poster.

H. Abstract Review Process Morgan

No abstracts yet. Morgan will create a spreadsheet, each person will be assigned some abstracts once populated.

I. Facebook advertising Hope

Promotion set-up, will say boosted/advertising. 9.89 spent, 398 reached. 11 link clicks, 2 shares. Reach changed only to those who liked GSA page and their friends. Low click-return. Merits second round for spring. Make copy of ad for records. Might be more useful for advertising the event.

J. Website, 3MT Scott


Workshopped e-mails. Hope to reserve tentative rooms. Send 2nd image now, wait on 1st on Friday.

K. Faculty list Everyone

Dawn sent the faculty list for reviewers and networking conference. Update next week.

L. Faculty Panel Reviewers Everyone

Discuss next week.

M. Post-GRC survey (how did they find out) Everyone
III. New Business

Draft formal email with flyer and send it out to go to classes.

Picture needs to be taken for the website. Next Wednesday

Task List for Next Week

iNet  
Put Survey on Senate Meeting drive Scott #GRC40  
Send e-mail to senator list Hope  
Ask Council if survey can be roped in to grants applications Scott #GRC40  
Vote on shirt design next week Everyone  
Guidebook description update, create model poster to try out Alex  
Choose hashtags Everyone  
Make website changes (see ‘J’ above) Scott  
Reserve Scott Morgan rooms Hope  
Faculty lists Everyone  
Reschedule Abstract Workshop (December) Everyone  
Send faculty email about going to classes Ging  
Contact faculty about going to their classes Everyone  
Come business casual to next meeting Everyone  
Ask Peter if we can meet at GSA office Dawn  
Send reminder on Tuesday to come business casual and bring flattering individual photos Scott  
Tell Eleanor about graduates Everyone  
Update task-list Everyone

IV. Adjournment